



**Auckland Community Accounting** is a free service which offers support, advice or assistance on financial matters.

# Who is this service for?

Community groups, including sporting, cultural and social service agencies within the region, are able to access this service free of charge.

- Struggling with your charities finances?
- Need help understanding the treasurer's role?
- Having difficulty completing your annual return and performance report?
- Need help understanding the financial responsibilities of a Governance Board or Committee?
- Unsure what financial and non-financial resources are available to assist your charity?
- Experiencing difficulty working with your accounting software?

### How does it work?

- Auckland Community Accounting provides regular free and accessible clinics, where treasurers and other board members of small to medium community groups can bring queries to trained accounting students under the supervision of a Chartered Accountant.
- This provides accounting students with practical experience and encourages increased involvement in the local community sector.

## What do you need to do?

## Step 1

Register your organisation's interest in receiving assistance from Auckland Community Accounting.

Email geoff@ancad.org.nz

## Step 2

Give some indication of the type of assistance your organisation is looking for.

#### Please note:

The matters on which students can advise will be limited to:

- Good practice and general accounting principles relevant to the not-for-profit sector
- Assisting with document completion/form filling where appropriate
- More detailed or complex queries will be referred to local Chartered Accountants.

This initiative is supported by the following organisations;

Auckland North Community and Development (ANCAD) |
Massey University | Foundation North | Auckland Council |
Department of Internal Affairs | Charities Services |
Chartered Accountants Australia New Zealand

# **Auckland Community Accounting**

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